

**University of Kentucky College of Law
Law School Career Development Request Form**

Recruiting Organization Information

Employer: _____
 Name of Recruiting Contact: _____ Title: _____
 Address: _____
 Telephone: (_____) _____ Fax: (_____) _____
 E-mail: _____ Website: _____
 Offices for which you are recruiting: _____
 Date: _____

* By submitting this form on behalf of your organization, you agree to the Nondiscrimination and Outside Work Policies in the Career area of the UK College of Law website. ___ Yes, I agree OR ___ No, I do not agree.
 (You must check "Yes" for UK College of Law to assist you in recruiting due to our accreditation requirements.)

Request for Campus Interview Information

Interview dates requested:
 First choice: _____ Second choice: _____ Third choice: _____
 Class years you will interview: () 1L () 2L () 3L
 Begin interviews at (time): _____ End by: _____
 Number of schedules (rooms) required: _____ Number of interviewing days: _____
 Names of interviewers (please include class year if alumnus/a): _____

Interviewers will work: () alone () in teams
 Length of interviews: () 20 minutes () Number of Interviewers per room: _____
 Students should bring to the interview: () Grade Sheet () Writing Sample
 () Other _____
 When applying, students should submit: () Resume () Grade Sheet () Writing Sample () Cover Letter
 () Other _____

Request for Resumes Only

If you do not plan to interview at our school but wish to receive resumes: Resumes should be sent by the following date: _____
 You will accept resumes from: () 1Ls () 2Ls () 3Ls () Recent Graduates () Alumni
 Resumes should be sent individually by students: () Yes () No
 Resumes should be sent as a group by the Career Services Office: () Yes () No
 When applying, students should submit: () Resume () Grade Sheet () Writing Sample () Cover Letter
 () Other _____

| Hiring Information (Please indicate specifically any criteria you consider in hiring our students.) | | | |
|--|-----------------|------------------|---------------------|
| | Required | Preferred | Not a Factor |
| Class Rank _____ % (if school ranks) | | | |
| G.P.A. | | | |
| Law Journal | | | |
| Moot Court/Mock Trial | | | |
| Technical Background _____ | | | |
| Advanced Degree Other than J.D. _____ | | | |
| Foreign Language _____ | | | |
| Other _____ | | | |